

Enhance Project Manager Leeds Older People's Forum

Salary: (SCP 30) £39,513 (pro rata)

Fixed term contract ending on 31st March 2026

25 Hours per week

Location: Hybrid, our office is at E1, Joseph's Well, Leeds, LS3 1AB, working from home then site visits to third sector partners.

Closing date: 12 p.m. on 27th March 2025

Programme Overview

The Enhance Programme is a partnership between Leeds Older People's Forum (LOPF), four third sector delivery partners and Leeds Community Healthcare NHS Trust (LCH) services. Enhance links third-sector organisations with LCH Neighbourhood Teams and LCH specialist services to avoid delayed discharges and readmissions to hospitals for individuals. It supports people to attend Self Management Health Hubs as well as providing person-centred holistic support at home for people receiving community-based healthcare. Each delivery partner will be delivering a Self Management Health Hub in partnership with LCH. The project also aims to enhance capacity throughout the health and social care system.

Enhance is funded by Leeds Community Healthcare until 31st March 2026.

More about Leeds Older People's Forum

Leeds Older People's Forum (LOPF) exists to promote the wellbeing of older people. We're a network of 90+ third sector organisations working to ensure older people have the opportunities, freedom and support to live the life they want.

LOPF has equality and diversity at its heart and a real focus on co-production. It is our mission to ensure the voices of older people in Leeds are listened to; Leeds is an age and dementia friendly city; the health, wellbeing and independence of older people is supported and the third sector are an equal partner.

What's involved?

We're looking for an experienced project manager to:

- Work with third sector organisations to deliver health hubs and wellbeing support to older people in receipt of community healthcare services
- Link with LCH Neighbourhood Teams and Business Units to ensure people 50+ who need support with health and wellbeing are referred to their relevant delivery partner

- Contract management of third sector partners to ensure their delivery meets the requirements of the Enhance contract

This role will build on a substantial amount of project planning and implementation work which has already taken place. Third sector delivery partners, stakeholders, the Age Friendly Steering Group and LOPF staff and Trustees, amongst others, have worked together since January 2022 to develop and establish the programme.

Skills and experience

As LOPF's Enhance Project Manager you will be well-organised and efficient, with excellent contract and relationship management skills. You'll be experienced in partnership development and health sector funding. You will understand the issues affecting older people experiencing issues with their health, and the interventions that can be employed by third sector organisations.

How to apply: The application pack can be downloaded from our website: <https://www.opforum.org.uk/get-involved/work-with-us/> Please complete and return by the deadline.

Closing date: 12 pm. on 27th March 2025

Interviews: w/c 5th April 2025